



Board Meeting Minutes
Friday July 23, 2021
Via Zoom and in person 2:00

Attendance:

	Role	Name
X	President	Amanda Ford
X	President Elect	Carrie McCann
	Vice President	Lori D'Elia
X	Treasurer	Lynn Van Houten
X	Secretary	Lee Edwards
X	P. Ambassador Lead	Gwen Eaton
	Hospitality	Samantha Gorman
	Cultural Arts	Allison Blatz
	Book Fair/Pic. Day	Lisa Fore
	Lend A Paw	Natalie Newell
	Yearbook	TBD
	Art Show	Kate Cerullo
	School Supplies	Colleen Icenhower
X	Café Days	Marina Adams
	Scrip	Meredith Douglas
	Social Committee	Ashley Johnson
	Field Day Committee	TBD
	ECS Teacher Liaison	TBD
X	Communication Committee	Meredith Webster

Preparation Items:

- **Review Agenda**

Action Items:

- **Vote on Budget** - in process of moving the 10,000 CD into our account to get us started on a positive note.
- **Review Consolidated School Calendar – First 30 days**
- **June minutes** - voted and approved

AGENDA:

Introductions:

- **Board members and Committee Chairs** - introductions.

Fundraising:

- **Membership Drive-Amanda Ford**

- o ___5___ Families and ___0___ Staff
- o Prizes for joining PAWS - giving 400 tote bags to each family that joins. Will be sent home with the students.
- **Café Days- Marina Adams -**
 - o Ordering Period 7/19 – 7/31 - currently almost \$2,000 in profits, 1 more week to order. Need more volunteers and someone to take over next year. People must be background checked.
 - o First day of café days 8/9
- **School Supply Kits - Colleen Icenhower**
 - o Delivery to school 7/28 - 178 kids ordered, 51 sanitation kits ordered, 105 individual items ordered. \$1,200 profit. Will be distributed into the cubbies at MTT.
 - o Previous years' profit: 2017 - \$447, 2018 - \$1582, 2019 - \$930 (no 2020 due to COVID).
- **Spirit Night- Ashley Johnson**
 - o First Spirit Night -TBD (September 15th?) - Culvers for the first night potentially.
- **Scrip-Meredith Douglas**
 - o First Ordering Window -
- **School Pictures – Lisa Fore**
 - o Fall Picture Date - trying for Sept 21 for picture day.

Budget - Lynn VanHouten

- **Budget Update** - \$10,000 CD taken out to support technology fund.
- **Treasurer Report**

Programs and Services:

- **Lend a Paw : Natalie Newell**
 - o Workday #1: 7/23 9am – 1pm (run by Amanda)
 - o Workday #2: 7/30 9am – 1pm (run by Natalie)
 - o Workday #3: As needed
- **Cultural Arts Update: Allison Blatz**
 - o 2021-2022 Grant Application Update - United Artist Expo Aug 10th. Allison will attend to try to narrow down artists.
- **Hospitality and Staff Appreciation Update: Samantha Gorman**
 - o Teacher Luncheon 7/29 – Mac House Catered and Sign Up Genius extras
 - o Stock the Lounges for 1st Quarter - signup has gone out.
 - o Q1 Staff Appreciation Breakfast/Lunch - July 29th - Fresh Start - Mac House and coffee cup gift from PAWS for each staff member. Q2 - Q2 Dec. 9th - Christmas. Q3 - Q3 Mar.17th - Pot of Gold. Q4 May 19th - End of Year
- **Parent Ambassadors: Gwen Eaton**
 - o Lunch Duty Sign ups (K-5th) - 2 parents for PA per grade grade 2-8. 1 PA per class K-1. Quarterly teacher appreciation. Parents need a background check. PA's will handle teachers birthdays.
- **Teacher Support Update: Amanda Ford**
 - Envelopes handed out at Staff Luncheon for reimbursement up to \$100/teacher - Will discuss with teachers next week. Teachers collect receipts when they hit \$100, they will get reimbursed.

Communication - Meredith Webster

- Family Fun Fest October 22nd. - Carnival night. October 22nd. Date was listed wrong.
 - o Grade-Level Baskets for Raffle - PA's will work on the baskets, each will have a theme.

Important Dates:

Aug 2nd - MTT (1st thru 5th)

Aug 3rd - MTT (6th thru 8th)

Aug 4th - First Day of School (1st - 8th), Staggered Entry K Day 1

Aug 5th - Staggered Entry K Day 2

Aug 6th - MTT (K)

Aug 17-19th Curriculum Nights

Sep 15th - Half day

Sept 16th - Teacher Conferences

October 22nd - Family Fun Fest