



**Board Meeting Minutes
Thursday November 18, 2021
Zoom and in Person 2:00**

Attendance:

	Role	Name
X	President	Amanda Ford
X	President Elect	Carrie McCann
	Vice President	Lori D'Elia
X	Treasurer	Lynn Van Houten
X	Secretary	Lee Edwards
X	P. Ambassador Lead	Gwen Eaton
X	Hospitality	Samantha Gorman
	Cultural Arts	Allison Blatz
X	Book Fair/Pic. Day	Lisa Fore
	Lend A Paw	Natalie Newell
	Yearbook	TBD
X	Art Show	Kate Cerullo
X	School Supplies	Colleen Icenhower
	Café Days	Marina Adams
X	Scrip	Meredith Webster
	Social Committee	Ashley Johnson
	Field Day Committee	TBD
	ECS Teacher Liaison	TBD
	Communication Committee	Meredith Webster

Preparation Items:

- Review Agenda

Action Items:

- Vote to approve October 21, 2021 meeting minutes - approved

AGENDA:

Fundraising:

- **Membership Drive-Amanda Ford**
 - o __173__ Families and __56__ Staff - 1 more staff member joined
 - o Prize: Totes distributed to all that have signed up to date
- **Café Days- Amanda Ford**
 - o Q2P2 Sales: \$28,893 Profit: \$ 9,604

- o Switching from My Food Days to My Hot Lunchbox for Q3 and Q4. - Which Wich is leaving and Tropical Smoothie Cafe is joining. My Hot Lunchbox has flyers with QR codes they can send to parents.
- o Next Ordering Period: Ordering for Q3 and Q4 will open on or around 12/13/21 (ordering is open up to 72 hours before delivery)
- o First day of café days: 1/4/22
- **Spirit Night- Ashley Johnson**
 - o Spirit Night – Culver’s - She will let us know Culvers or Dairy Queen
 - o Other options:
 - Dairy Queen – Pick any Tuesday or Thursday 4pm to close, 20% to ECS
 - Urban Air - Spring 2022
- **Scrip-Meredith Webster**
 - o Total Order: 278 cards worth \$5,085. ECS Rebate of \$247.17!
 - o Cards will be distributed 11/18/21-11/19/21.
- **School Pictures – Lisa Fore**
 - o Group pictures and makeups taken on 10/27. - Hope to get them out next week but may not go out until after Thanksgiving.

Budget - Lynn VanHouten

- **Budget Update**
 - o **Field Trips** – None scheduled yet, waiting on teachers to update.
 - o **Playground Supplies** – PAWS provided \$1k of equipment for playground (Frisbee golf, volleyball 4-square, soccer goals, balls)
 - o **School Spirit** - PAWS provided \$450 worth of gift cards through Scrip order to school to use for LiveSchool prizes, Opening/Closing Ceremonies drawings, and Volunteer Raffles
 - o **School Library** - Carrie/Meredith talk to Lauren to gather info and get an idea of anticipated budget; PAWS will look into ways to contribute
- **Treasurer Report** - no major update.

Programs and Services:

- **Lend a Paw : Natalie Newell**
 - o Next Workday: Jan 9th 2-5
- **Cultural Arts Update: Allison Blatz**
 - o Received \$1,275 grant funding from application
 - o Contracts with Artists being negotiated:
 - Living Rhythm – will perform at Art Show on 3/23/22
 - Black Box Dance Theatre – 4/22/2022 for two performances during the
 - Reggie Cabico Poetry Residency – TBD, working with Mr. Ezzell - 4 days working with up to 20 students at a time. 80-100 students.
 - o Metal Sculpture – reaching out to Bob Doster in SC about creating lion for school (Same guy who did wheel sculpture) - Looking into cost
- **Art Show & Book Fair – Kate Cerullo and Lisa Fore**
 - o Date for Art Show: March 23, 2022, virtual show will run. - March 14th will begin virtually.
 - o Dates for Book Fair: - Same week as the book fair.
- **Hospitality and Staff Appreciation Update: Samantha Gorman**
 - o Next Stock the Lounge: 12/1 (List has been updated with specific items requested). Send reminder for slots to be filled. - Some are not getting the invite, Samantha will add Paws to the invitation.

- o Next Staff Luncheon: 12/8/21 (Holiday theme). - Looking into catering options.

Parent Ambassadors: Gwen Eaton

- o PA Newsletters and feedback - 2nd quarter gift giving. Discussing options on holiday gift giving. An option to give to teachers and support staff per grade.
- **Teacher Support Update: Carrie McCann**
 - 1 new staff have submitted for reimbursement to date (Confirmed PAWS membership)
 - Grant application window will open

Communication - Meredith Webster

- Review Consolidated School Calendar – December
- Family Fun Fest – Huge success, raised \$36k for ECS

Miscellaneous – Amanda Ford

- PAWS has been helping stock the store for middle school behavior management, LiveSchool (Susan White – leaving ECS, transitioning LiveSchool to Christi Whiteside for time being)
- Teacher Liaison to PAWS (Open) - seem to be okay without one so far. Ms. Whiteside meets with Amanda as needed.

Important Dates:

Nov 19th – COVID Vaccine Clinic at ECS

Nov 22nd – Delivery of Scrip gift cards

Nov 30th – Giving Tuesday

Dec 1st – Stock the Lounge

Dec 3rd – Middle School Dance

Dec 8th – Staff Appreciation Luncheon & Gifts, Early Release

Dec 9th – Band Concert

Dec 16th – PAWS Meeting 2pm

Dec 17th – End of 2nd Quarter, Track out begins