



**Board Meeting Minutes
Thursday April 21, 2022
In person and on Zoom**

Attendance:

	Role	Name
X	President	Amanda Ford
X	President Elect	Carrie McCann
	Vice President	Lori D'Elia
X	Treasurer	Lynn Van Houten
X	Secretary	Lee Edwards
X	P. Ambassador Lead	Gwen Eaton
X	Hospitality	Samantha Gorman
X	Cultural Arts	Allison Blatz
X	Book Fair/Pic. Day	Lisa Fore
	Lend A Paw	Natalie Newell
	Yearbook	TBD
	Art Show	Kate Cerullo
X	School Supplies	Colleen Icenhower
	Café Days	TBD
X	Scrip	Meredith Webster
	Social Committee	Ashley Johnson
	Field Day Committee	Lori D'Elia
X	ECS Teacher Liaison	Lauren Manfreda
	Communication Committee	Meredith Webster

Preparation Items:

- Review Agenda

Action Items:

- Vote to approve March 17, 2022 meeting minutes - minutes are approved

AGENDA:

Fundraising:

- **Membership Drive-Amanda Ford**
 - One new family joined
 - __174__ Families and __61__ Staff
- **Café Days- Amanda Ford**
 - March fundraising was \$5,778.
 - Will keep My Hot Lunchbox for upcoming year. Profits are less but much less work for volunteers.

- o Dates blocked for field trips:
 - 4/20 – 4th grade
 - 5/13 – 6th and 7th grades
 - 5/25 – 8th grade
- o **Action Item (Amanda): Need to setup deliveries for Field Day 5/20 once lunch times are confirmed:**
 - **K-5 – 12:00-12:30**
 - **6-8 – 11:00-12:00**
- **Giving Tree- Amanda Ford**
 - o 33 points were generated from our donation drive at Giving Tree over track out
 - o Double points every Monday and Tuesday. The points turn into money for the school at the end of the school year.
- **Spirit Night- Ashley Johnson**
 - o Most likely no spirit night before the end of the year.
- **Scrip-Meredith Webster**
 - o Next window: 5/1 – 5/16
- **Yearbook- Amanda Ford**
 - o 8th grade Tribute Ads – all parents/guardians were sent proof with approval response due by 4/3
- **School Kits – Colleen Icenhower**
 - o Kennedy School Supply Kits will be on sale online from May 13th – July 1st, online ordering. Distributed at Meet The Teacher July 29th, to parents.

Budget - Lynn VanHouten

- **Budget Update**
 - o Checks for the following were given to Molly Blanchard on 4/4:
 - Field Trip Support - \$12,000 - post meeting update. Check amount incorrect due to field trip changes; new check will be given at later date.
 - School Club Support - \$6,000
 - Fun Run Support - \$1,500
 - Cutting off teacher support in April to be able to reallocate funds.
- **Treasurer Report**

Programs and Services:

- **Lend a Paw : Natalie Newell**
 - o Next Workday: 5/15 (moved from original date of 4/24)
 - o will be painting a sensory walk
- **Cultural Arts Update: Allison Blatz**
 - o Black Box Dance Theatre – 4/22/2022 for two performances during the afternoon K-6
 - 9:40-10:25am K, 1st, 4th, 5th (320 students)
 - 10:40-11:25pm 2nd, 3rd, 6th (260 students)
 - o POSTPONED Regie Cabico Poetry Residency ~~April 25-28th~~, 7th and 8th grade students
 - Poet had COVID and could not travel; rescheduling for Sept/Oct 2022
 - o Plastics Artist: Denise Hughes – Investigating for 2022-2023. Student council has raised money and may do a glass enclosure to cover art.
 - o Summer Grant Application for Q1 needs to be completed by May - will not be applying for this since we have another performer already.
- **Art Show & Book Fair – Kate Cerullo and Lisa Fore**
 - o The Book Fair and Art Show were a huge success!!! \$5,593 total
 - \$3,811 plus \$500 in free books for the new library.
 - \$1,570 - Art show profit

- \$212 profit from Marco's pizza sales
- March 13-17 date for book fair next year
- **Hospitality and Staff Appreciation Update: Samantha Gorman**
 - Pot of Gold Breakfast on 3/17/22 was a success! The food fed the staff for two days!
 - Stock the Lounge – Samantha purchased items on 4/18 from PAWS; will be supplemented with signup items
 - Next Luncheon: 5/12/22 (half day)
 - End of Year Gifts – **decouple from luncheon?**
- **Parent Ambassadors: Gwen Eaton**
 - PAs should communicate end of year events by mid-May
- **Teacher Support Update: Carrie McCann**
 - __38__ Staff have submitted for reimbursement to date (Confirmed PAWS membership)
- **Teacher Grant Update: Carrie McCann**
 - Ms. Bachand/Ms. Nally mirrors arrived on 4/1.
 - Ms. Hester's mulch will be delivered by 4/22.
- **Fun Run Support: Amanda Ford**
 - PAWS provided \$1500 as a t-shirt sponsor for race day
- **Field Day: Lori D'Elia**
 - Field Day Date: 5/20/22. 1st ½ of day is k-5, 2nd ½ is 6-8th. Normal school day when they are not participating in field day.
 - Planning Committee: Lori D'Elia, Robyn Beer, Carrie McCann, Ali Walters, Jennifer Currin, Amanda Ford
 - Committee met on 3/25 and 4/4 to plan events.
 - Signup for volunteers and items will go out after 4/27
- **Alumni Scholarship: Carrie McCann**
 - Application Period: 4/1 – 4/29/22; winner will be announced 5/13
 - Posted in 4/1 newsletter and ECS website; no applicants to date.
- **PAWS Open Positions: Carrie McCann**
 - Positions posted in 4/1 newsletter:
 - Board positions: President-elect, Secretary, Treasurer
 - Committee positions: Picture Day, Book Fair, Art Show, Café Days assistants

Communication - Meredith Webster

- Review Consolidated School Calendar – May

Miscellaneous – Amanda Ford

- Carpool World – Renewed for Q4
- Planning for PAWS 2022-2023 –Budget review for next school year will take place in early May.

Important Dates:

Apr 22nd – Black Box Performance

~~Apr 25-28th – Artist Residency (7th/8th)~~ POSTPONED

Apr 27th – Stride for Pride

TBD – Coffee & Conversation for Q4

May 2nd-5th – 5th Grade Performances

May 5th – Band Concert

May 12th – Early Release, Staff Appreciation Meal

May 15th – Lend a Paw

May 19-21st – FROZEN the Musical Performance

May 20th – Field Day

May 23-24th - 3rd Grade Performances

June 3rd - Middle School Dance

June 7th EOY gifts

June 8th - 8th grade Graduation

June 9th - Last Day of School