



**Board Meeting Minutes
Thursday February 17, 2022
In Person and Zoom**

Attendance:

	Role	Name
X	President	Amanda Ford
	President Elect	Carrie McCann
	Vice President	Lori D'Elia
X	Treasurer	Lynn Van Houten
X	Secretary	Lee Edwards
X	P. Ambassador Lead	Gwen Eaton
	Hospitality	Samantha Gorman
	Cultural Arts	Allison Blatz
X	Book Fair/Pic. Day	Lisa Fore
	Lend A Paw	Natalie Newell
	Yearbook	TBD
	Art Show	Kate Cerullo
	School Supplies	Colleen Icenhower
	Café Days	TBD
	Scrip	Meredith Webster
	Social Committee	Ashley Johnson
	Field Day Committee	TBD
X	ECS Teacher Liaison	Christi Whiteside
X	Communication Committee	Meredith Webster

Preparation Items:

- Review Agenda

Action Items:

- Vote to approve January 20, 2022 meeting minutes - approved

AGENDA:

Fundraising:

- **Membership Drive-Amanda Ford**
 - A few new staff member joined - Lara Rice has helped promote
 - __173__ Families and __60__ Staff
 - Prize: Totes distributed to all that have signed up to date
- **Café Days- Amanda Ford**

- o My Hot Lunchbox had a good first month. Profit was less than MyFoodDays but orders were also down. Down about \$900 roughly.
- o Need to promote ordering; orders can be added or modified up to **72 hours** ahead of delivery.
- o Dates blocked for Early Release, No School days, and field trips (K and 1st).
- **Spirit Night- Ashley Johnson**
 - o Spirit Night at Culver's postponed due to COVID increase.
 - o Did a drive through option at Dairy Queen in meantime. Had a good turnout.
- **Scrip-Meredith Webster**
 - o Next ordering window: 2/21 – 3/3 - open order coming and another ordering window towards the end of the year. Forms will go out in Tuesday folders.
- **Yearbook- Amanda Ford**
 - o Yearbook Orders through 2/25
 - o 8th grade Tribute Ads due 2/25 – 12 submitted as of 2/17

Budget - Lynn VanHouten

- **Budget Update**
 - o **Field Trips** – no field trips requiring support to date; will this change now that mask mandate for school has been lifted?
 - o Vote on new Fine Arts Support Budget; move budget from School Spirit (Approximately \$4k remaining so will move \$2k to Fine Arts)
- **Treasurer Report**

Moving \$500 from school spirit to the middle school dance. Creating a fine arts bucket. Moving \$2,000 from school clubs to Fine Arts. Will purchase 2 mirrors for the auditorium. Motion passes for Fine Arts budget.

Programs and Services:

- **Lend a Paw : Natalie Newell**
 - o Next Workday: 4/24
- **Cultural Arts Update: Allison Blatz**
 - o Invoices paid for all artists
 - Living Rhythm – will perform 6-7pm during Art Show on 3/23/22
 - Black Box Dance Theatre – 4/22/2022 for two performances during the afternoon K-5 (and 6th?) considering different times.
 - Regie Cabico Poetry Residency – April 25-28th, 7th and 8th grade students
 - o Metal Sculpture – Allison reached out to Denise about recycled art.
- **Art Show & Book Fair – Kate Cerullo and Lisa Fore**
 - o Art Show:
 - Art will be sent to Artome this Friday, 2/18/22. Last call for Middle School entries was posted in newsletter last week.
 - Virtual show will begin 3/14/22 and run through 3/25/22.
 - In-person event will be 3/23/22 from 6-8pm in the gym
 - Living Rhythm will perform 3/23/22 6-7pm in theater
 - **Do we need/want food option - Marcos is a possibility - eating outside**
 - o Book Fair:
 - Will run 3/21 - 3/25/22

- Setup in glass entrance to gym so people can come & go easily using that parking lot; overflow areas will be covered patio area outside (Middle School books will be setup each day out there) - student council to help.
- **Hospitality and Staff Appreciation Update: Samantha Gorman**
 - Stock the Lounge: signup went out 2/1/22
 - Crumble cookies distributed to staff on Valentines Day - very popular
 - Next Event: Pot of Gold Breakfast on 3/17/22 - casserole dish from parents
- **Parent Ambassadors: Gwen Eaton**
 - Need email reminding parents about:
 - Book Fair 3/21-3/25
 - Art Show 3/23 6-8pm
 - Yearbook Ordering (& Tribute Ads for 8th) thru 2/25
 - Scrip Ordering 2/21 - 3/3
 - Pot of gold breakfast 3/17
- **Teacher Support Update: Carrie McCann**
 - 24 Staff have submitted for reimbursement to date (Confirmed PAWS membership)
- **Teacher Grant Update: Carrie McCann**
 - Grant recipients have started receiving items. Approximately 18 teachers applied and all will be receiving something from their application.
- **Field Day: Lori D'Elia**
 - Potential date: 5/27/22 - changed because of EOG's. We are providing popsicles. Will have a planning meeting soon, students can attend the meeting for their input. Elementary will have a ½ day and middle will have a ½ day.

Communication - Meredith Webster

- Review Consolidated School Calendar – February

Miscellaneous – Amanda Ford

- PAWS provided LiveSchool Ice Cream Social prize for 7th grader and 3 friends on 2/7; two more Ice Cream Socials planned for 2/28. Very popular
- Need to start planning PAWS board and budget for next school year

Important Dates:

Feb 21st – Scrip Ordering window starts

Mar 3rd – Scrip Ordering window closes

Mar 14th – Virtual Art Show starts

Mar 17th – Staff Appreciation Pot of Gold theme / Supply wish lists

Mar 23rd – Book Fair and Art Show 6-8pm w/ Living Rhythm performance

Mar 28th – Virtual Art Show ends

Apr 1st – Last Day of Q3

Apr 19th – First Day of Q4

Apr 22nd – Black Box Performance

Apr 25-28th – Artist Residency

Apr 27th – Stride for Pride

TBD – Coffee & Conversation for Q3

