



**Parent Request and Physician's Order Form for Medication
For Extended Field Trips**

To be completed by PARENT:

Child's Name: _____

Age: _____

I request that my child be administered the medication as indicated in the physician's order below. I understand that non-medical personnel conduct the administration. If an emergency injection is ordered, I give permission for the medical staff of Endeavor Charter School to instruct designated staff in the administration technique. I understand that it is my responsibility to transport the medication to school and to make school personnel aware of the need to transport medication on extended field trips away from Endeavor.

I understand that:

- (1) No employees and agents of Endeavor Charter School shall be liable in civil damages to any party for any act authorized or for any omissions relating to that act, unless that act or omission amounts to gross negligence, wanton conduct, or intentional wrongdoing.
- (2) Information shared may be in the form of an emergency/individual care plan for my child and may include information provided by my child's physician, myself, or from records that have been released to the school from another agency.
- (3) Exchange of information will be limited to the minimum necessary to provide the required assistance for my child and will be shared only with those staff who may need to provide the specific assistance for him/her.
- (4) This consent to release information must be signed before my child's teachers can provide assistance with special medical needs other than notifying parents and activating emergency services (911).
- (5) I assume responsibility for notifying my child's teacher before extended field trips of my child's medical condition. I may request instruction by members of the medical committee of the Endeavor Board of Directors in a medical procedure or technique.

I authorize:

The release and exchange of medical information between my child's physician and any representative of Endeavor Charter School that is necessary in carrying out services for my child.

Parent/Guardian Signature

Emergency Contact Number #1

Date

Emergency Contact Number #2

To be completed by PHYSICIAN:

Name and form of medication

Dosage and time to be given

Symptoms to be given for

Method of administration

Administration by: School personnel Student (please complete second page if student should carry or self-administer)

Significant side effects: _____

Duration of order

Telephone

Physician's Name (please print/type)

Physician Signature

Date

To be completed by SCHOOL:

I am aware of the above student's medication requirements as noted above and will administer the medication as directed.

Endeavor Staff Signature

Date



Authorization for Student to Carry and Independently Self-Administer Emergency Medication for Asthma and/or Anaphylaxis on Extended Field Trips
(also complete first page)

Student Name: _____

To be completed by PHYSICIAN:

Diagnosis: _____

The student indicated above must have the medication(s) listed on the reverse side during the entire duration of an extended field trip away from Endeavor Charter School. The student has been instructed in the treatment plan, self-administration of the listed medication(s) and has demonstrated the skill level necessary to self-administer medications for asthma and/or anaphylaxis. The student will not require adult supervision.

For Epi-Pen only:

- In the event the student is experiencing anaphylaxis and is unable to administer the Epi-pen, a trained school staff member may administer the medication and call 911. I have discussed with the parent/guardian that a representative of the medical committee of the Endeavor Board of Directors will train designated school staff to administer the medication.

Telephone

Printed Physician's Name

Signature

Date

To be completed by PARENT:

I request and give permission for my child to carry and self-administer the medication as indicated in the physician's order during any time necessary during an extended field trip away from Endeavor Charter School. I have observed my child demonstrate the necessary skill level to implement the care plan prescribed by his/her health care provider. Adult supervision will not be required.

I understand that:

- (1) I shall provide the school back-up medication (in addition to what the student will carry) if it is necessary for my child, and that the teacher or his/her designee may carry this on any extended field trip away from Endeavor.
- (2) My child will be required to demonstrate the skill level necessary to use self-administered medications to a school designee trained by a representative of the medical committee of the Endeavor Board of Directors.
- (3) My child will be subject to disciplinary action if medication is used in any other manner than that prescribed.

For Epi-pen only:

- In the event my child is experiencing anaphylaxis and is unable to administer the Epi-pen, a trained school staff member may administer the medication and call 911. I give permission for a representative of the medical committee of the Endeavor Board of Directors to instruct designated staff to administer the medication in the event of an emergency if the student cannot. I understand that non-medical personnel will administer the medication.

Parent/Guardian Signature

Date

For SCHOOL USE only:

I certify that the student above has demonstrated adequate knowledge to responsibly self-carry and administer the medication listed above, and that the student has agreed to: (1) use the medication only as prescribed, (2) not allow any other person to use the medication, and (3) notify a school staff member if he/she is having more difficulty than usual with the listed health condition.

Endeavor Staff Signature

Date

