

# Endeavor Charter School Policies and Procedures

Title: Technology Acceptable Usage Policy
Approved: 06/05/2017
History:

## **POLICY STATEMENT**

Endeavor Chart School (“ECS”) reserves the right to monitor, investigate, limit, and restrict activities on any device that is used on ECS property, at an ECS event, or on the ECS network. The term device is to be construed broadly and includes, but is not limited to, computers, laptops, tablets, phones, watches, gaming devices, or whatever other technology is developed.

### **Introduction**

ECS is pleased to offer students access to school computers, the Internet, and an array of technology resources to promote educational excellence. Each student is responsible for his/her use of devices whether personal or school-provided. While using school or personal devices on or near school property and at school-sponsored events, each student must act in an age-appropriate manner consistent with school and legal guidelines. While ECS personnel will help students become familiar with and comply with this policy, it is the joint responsibility of school personnel and the parent or guardian of each student to educate the student about his/her responsibilities and to establish expectations when using technology.

### **Using ECS Devices and Technology Resources**

The information systems and Internet access available through ECS are available to support learning, enhance instruction, and support school system business practices. ECS information systems are operated for the mutual benefit of all users. The use of the ECS network and devices is a privilege, not a right. Users should not do, or attempt to do, anything that might disrupt the operation of the network or equipment and/or interfere with the learning of other students or work of ECS employees. All access to the ECS network shall be preapproved by the Director or IT Coordinator. ECS may restrict or terminate any user’s access to school-owned computers or networks, without prior notice, if such action is deemed necessary to maintain computing availability and security for other users of the systems. Other disciplinary action may be imposed as stated in the Endeavor Charter School Student Handbook or Staff Handbook.

ECS implements Internet filtering on campus in accordance with the Federal Children’s Internet Protection Act and strives to continually educate students on personal safety practices and effective techniques for identifying and evaluating information and its sources.

The ECS Director and the classroom teacher shall decide when device and technology usage in the classroom is appropriate.

### **Using Personally Owned Devices**

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ECS does allow students to use personally owned devices to support learning, enhance instruction, and develop digital fluency. Using personal devices is a privilege, and the school reserves the right to restrict a student's right to bring personal devices on campus, without prior notice. All rules pertaining to ECS provided technology resources also apply to personal device usage. In addition, every student wishing to use a personal device on campus must have a Personal Computing/Network Device Responsible Usage Agreement or its equivalent agreement ("Agreement"). This Agreement must be signed by both guardian and student. A new Agreement must be signed every school year the student is enrolled at ECS.

The classroom teacher shall decide when device and technology usage in the classroom is appropriate. Any appeals of a classroom teacher's decision shall be made to the Director or the Director's designee.

ECS reserves the right to monitor and investigate activities on ECS devices, personally-owned devices, and on the ECS network. Any personal device suspected of being used to access the ECS network in a manner that is in violation of this policy is subject to possible confiscation by school authorities.