



## **Endeavor Board Meeting Minutes: October 26, 2014**

### **Call to Order:**

Kevin Myers called to order a meeting of the ECS Board of Directors at 7:35 pm in ECS Room 210.

### **Present:**

Kevin Myers, Bill Borter (until 9:30), Andy Kristianson, Steve McAdams, Lisa Springle, and Margaret Holder.

### **Board Interviews**

The Board interviewed candidates Peter Henderson and Clint White.

### **Director's Update**

#### **Literacy Teacher Proposal**

The Board discussed the possible ways to fill the position formerly held by Robin Vincent, and encouraged the administration to creatively pursue its options.

#### **Testing Coordinator Proposal**

The administration indicated that there have been few inquiries to the posting for the testing coordinator position.

#### **Sports**

Endeavor's boys and girls cross country teams have won their respective conferences. The boys' soccer team finished in second place.

#### **Philanthropy**

Will Gentile donated 6 picnic tables to ECS as part of his Eagle Scout project.

## **Brief Items**

Lisa Springle moved to approve the meeting minutes as distributed for the September 15, 2014 Board of Directors Meeting. Kevin Myers seconded. The motion was approved unanimously.

The auditors have issued an unqualified (clean) opinion. Margaret Holder summarized the audit highlights, then moved to approve the audit for fiscal year 2014/tax year 2013. Kevin Myers seconded. The motion passed unanimously.

Margaret Holder also summarized the current IRS form 990 (Return of Organization Exempt from Income Tax) and moved to approve the same for fiscal year 2014/tax year 2013. Kevin Myers seconded. The motion passed unanimously.

Kevin Myers indicated that Weingarten has provided additional information in response to support the charges they deducted from our Forum Drive facility deposit. He will review the provided information to determine the validity of the charges.

The Board discussed potential facility rental fees and how to develop an attractive fee schedule for hourly usage vs. weekly or monthly usage. The Board further discussed how this income could impact the school's tax status. The Board will analyze a number of related issues over the next month to determine how best to move forward with this issue.

The Board readdressed the admission priority discussion for board members initially discussed in the September meeting. The Board asked Andy Kristianson to circulate a proposal for finalizing in November.

## **Foundation Items**

David Clodgo updated the Board on Foundation issues. JD Beam has put in the necessary rip-rap for the ditch leading to the pond, and JD Beam has also put in the ditch piping to allow access to the overflow parking. The Foundation is awaiting a final bill from JD Beam. Once this is paid, the Foundation can begin addressing the school "wish list", including items like soundproofing, floor wax, and a flag pole.

## **Treasurer's Report**

### **Current Accounts and Issues**

Bill Borter reported that the BB&T Operating account balance is \$1,043,043.16, and the BB&T Collateral account is \$236,000, for a total balance of \$1,279,043.16.

Bill registered Endeavor Charter School with Amazon Smile, and the school has received \$10.00 to date. This and other passive fundraising options are being actively considered by PAWS.

The Board agreed to discuss an overarching fundraising approach in November.

### Staff Raises

The Board discussed the salary increases slated for the staff. After the additional state funding is accounted for, the budget impact for the matching Wake County raise is \$25,000. When non-teaching staff are included at a pay increase of 5%, this rises to \$40,000, but to date the Wake County pay scales for non-teaching staff is not public, so 5% is a best estimate. We believe there is some room in the budget for this raise given our to-date conservative budgeting for utilities, and because it is possible that additional funds can be generated from facility rentals. If these assumptions are true, the school should be able to run at this salary level moving forward, without generating an unacceptable deficit.

Kevin Myers moved to increase the salaries of all Endeavor teachers to match Wake County salary rates, retroactive to July, 2014. Lisa Springle seconded. The motion passed unanimously.

Kevin Myers moved to increase the salaries of non-teaching employees, with the exception of the enrichment coordinator and testing coordinator positions, at a 5% rate, retroactive to July, 2014. Lisa Springle seconded. The motion passed unanimously. Steve McAdams and Andy Kristianson abstained from the vote.

### Refinance Proposal

Bill Borter was approached by Baird, a charter school finance entity that we spoke with previously about our initial land and construction loan. They discussed refinance terms in a conference call with Bill Borter, and Kevin Myers. The costs for the refinance would be approximately \$25,000 to establish a rating for the school, and the potential refinance rate would be 5%-5.5% over a 30 year term.

### Liquidity Calculations

Bill Borter has requested the necessary quarterly liquidity calculations from Acadia to satisfy BB&T's loan requirements. This must be provided to BB&T by the end of the month.

### Public Comments

None.

### Closed Personnel Sessions

Kevin Myers moved that the Board go into closed session to discuss a personnel issue, in accordance with statute 143.318.11 (a) (6). Andy Kristianson seconded the motion. The motion was unanimously approved and the board moved into closed session at 10:10.

Kevin Myers moved that the Board move to open session. Lisa Springle seconded. The motion was unanimously approved. The board reconvened in public session at 10:32.

### **Board Elections**

Andy Kristianson moved to convert the two-year term for the teacher board member position to a three-year term for an at-large board member, beginning with the 2014-2017 term. Kevin Myers seconded the motion. The motion passed unanimously.

Kevin Myers moved to elect Peter Henderson to one of the at-large positions for 2014-2017. Margaret holder seconded the motion, which passed unanimously.

Lisa Springle moved to elect Clint White to an at-large Kevin Myers seconded unanimous

### **Adjournment:**

The meeting was adjourned at 9:59 pm.