



Endeavor Board Meeting Minutes: August 12, 2013

Call to Order:

Lisa Springle called to order a meeting of the ECS Board of Directors at 7:02 pm in Endeavor's multi-purpose room.

Present:

Steve McAdams, Sarah McConnell, Bill Borter, Kevin Myers, Andy Kristianson and Lisa Springle. Christian Nechyba arrived at 7:05pm.

Foundation / Construction Items

Frank Highley from JD Beam updated the board on the construction roadmap for the new construction. Foundation creation will happen by mid-September, and the building will start to go vertical in October. He has begun the process of procuring materials for interior and exterior of the building, which necessitates any changes to be on an accelerated timetable. The Foundation Board mentioned that Sept. 15 is the proposed date for an on-site celebration prior to the beginning of extensive construction. Frank felt that he and his team could easily accommodate this, as well as some amount of parking on the crush gravel.

Amy Luciani from Key Project Management introduced Gin Wiegand, her project manager for this construction.

Amy discussed the formation of a 'Core Group' for reviewing logistics and potential changes to the design during construction. She proposed that the Core Group would be a smaller group that can make recommendations to the Foundation Board, who could then advise the Endeavor Board. She presented a draft process for how reviews and approvals would be handled for the change process. The Board discussed the logistics of this process at length with Amy about managing the budget, contingencies, and the logistics of the approvals process.

Additionally, Amy discussed the ability to reduce the construction contingency to JD Beam to 2.5% rather than the contractually obligated 5% level. She has discussed this with Frank, and he is comfortable that he can meet this new level. Andy Kristianson will draft a proposed Letter of Intent to release 2.5% of the contractual contingency to the Foundation for discretionary spending. This additional contingency will be covered under the Decision Protocol and Process laid out in the meeting.

Kevin Myers moved to approve the “Endeavor Charter School Foundation Decision Protocol and Process” presented by Amy Luciani, with the addition of a clarification identifying all members of the “Core Group” – Steve McAdams, Christi Whiteside, Lisa Springle, and David Clodgo. Andy Kristianson seconded. The motion was approved unanimously.

Approval of Prior Minutes:

Kevin Myers moved to approve the meeting minutes as distributed for the June 3, June 10, June 20, and July 9 Board Meetings. Christian Nechyba seconded. The motion was approved unanimously.

Brief Items:

Enrichment: Corrie Wiedmann updated the Board on the Enrichment program. We have had a successful kick-off of the program with higher enrollment in all programs year-to-year compared to last year. In addition, additional programs are being added, including our first academic competition team, for Science Olympiad. Corrie also talked about investigations she has undergone about potential offerings in the future, including after-school care in the new building in the 2014-2015 school year and new payment options for enrichment.

Athletic Boosters: Alyssa Siar provided an update from the Endeavor Pride Boosters. She discussed the budget, which shows a projected loss of \$1870 for the 2013-2014 school year. This would be about half the loss from prior years. Given current reserves of over \$50,000, there is not a concern at this time about the projected loss.

Board Opening: Andy Kristianson discussed the need to replace Jim Dotson. As with any opening, we would look at all candidates, but in our communications to the community, he recommends that we ask for those with financial experience or a construction / facilities management background to strongly consider applying. Andy will work on wording to be added to the PawPrint. Target interviews of potential candidates at the next Board meeting.

Curriculum: Christi Whiteside took the Board through updates on the 2013-2014 curriculum. We have implemented three new aspects to K-8 literary program this year, focusing on vocabulary. Getting good feedback from grades 1-6 thus far on the program. Will incorporate fluency checks into the program to ensure progress is measurable. Social studies and science will see increases in vocabulary and comprehension, consistent with updates to Common Core.

There are five new staff members, all getting good reviews. Mentors have been assigned. Testing Coordinator has started as well, as there will be a start-of-grade test for 3rd grade this year. Testing is scheduled for the last 10 days of the year, requiring some calendar shifting with school play and the 8th grade trip. Christi also talked about carpool reorganizations for improved efficiencies.

Christi finally updated the Board on the Read to Achieve program, and the implications of this program for Endeavor. She took the Board through the presentation that she used with 3rd grade parents to overview the program. The Board then discussed a proposal to bring on a early childhood reading specialist to assist in the creation of the appropriate benchmarks, quarterly assessments, remediation, and parent notification processes. Kevin Myers moved that the Board approve retaining an early childhood reading specialist as a consultant for the creation of and administration of a program to ensure we meet the requirements for Read to Achieve, on a month-to-month contract at a salary up to \$2900 per month. Andy Kristianson seconded. The motion approved unanimously.

Calendar Proposal: Steve McAdams took the Board through the proposal for the 2014-2015 School calendar. Highlights include weeks being built in to trade-out should construction over-runs happen in October and March. Lisa Springle asked that the calendar be reviewed with staff prior to a vote. Christi and Steve will take to the leadership team for review and circulate the feedback to the Board prior to September's Board meeting.

Treasurers Report: Bill Borter discussed the financial statements that need to be regularly sent to BB&T for audit. He also discussed the movement of accounts to BB&T to meet the requirements of the loan and ease our financial transactions. Bill will work with John Collar from the Foundation Board to work on revenue forecasts for the rest of the year.

Public Comments:

There were no public comments or questions.

Closed Personnel Sessions

Kevin Myers moved that the board go into closed session to discuss a personnel issue, in accordance with statute 143.318.11 (a) (6). Andy Kristianson seconded the motion. The motion was unanimously approved, and the board moved into closed session at 9:48 pm.

Kevin Myers moved that the Board move to open session. Andy Kristianson seconded. The motion was unanimously approved. The board reconvened in public session at 10:12 pm.

Adjournment:

The meeting was adjourned at 10:13 pm.