



Endeavor Board Meeting Minutes: December 16, 2013

Call to Order:

Lisa Springle called to order a meeting of the ECS Board of Directors at 7:04 pm in Endeavor's multi-purpose room.

Present:

Kevin Myers, Lisa Springle, Margaret Holder, Andy Kristianson, Christian Nechyba and Sarah McConnell. Charlie Kennedy arrived at 7:35 pm. Christian Nechyba voted as proxy for Steve McAdams. Margaret Holder voted as proxy for Bill Borter.

Foundation / Construction Items

Walls are up, and roof is mostly on – to be completed this week. As of the first of the year, the internal rough in for plumbing and electrical will begin. Site lighting is complete, and billing should start this month. Exterior doors have been framed in.

We have resolved the surplus soil situation mentioned in last month's meeting at no cost to the school. We have approved the creation of an additional berm on the Burlington Mills side in order to create a visual and sound barrier, and a local company will remove the remainder.

We are working with Brandon Wallace to select contracts for security, communications systems and other internal technology purchases. We want to ensure that flexibility exists to ensure that we can plan for future purchase of bell systems and internal phone systems. The Foundation will work on creating estimates and work with vendors to create estimates.

There is a bid out for the painting of the ceilings. There is one bid of approximately \$10,000, but was put on hold earlier in the year. We will need to make a decision around January 15 in order to keep construction on schedule.

There was a significant pay application from JD Beam of approximately \$1M, but this was expected. We are at 42% completion of the project from a budget perspective, and given what remains, the likelihood of needing more than the budgeted contingency is low. We have currently used \$11K of the \$87K contingency. In addition, there are some line items for which we have surplus that have been completed.

We will look to shift budget items with the input of BB&T to those items that might need contingency, or for which we might want to upgrade or increase the budget (e.g.

furniture). Kevin Myers will work with Christi Whiteside on understanding the estimates for furniture in order to begin the process of working with our stakeholders to make this shift.

Approval of Prior Minutes:

Kevin Myers moved to approve the meeting minutes as distributed for the November 18, 2013 Board of Directors Meeting with two corrections for wording based on feedback via email – one in Foundation report on budget being on schedule, another on the discussion of class size. Andy Kristianson seconded. The motion was approved unanimously.

Director's Update

Christi Whiteside provided the Board an update in Steve McAdams' absence.

David Budd, who had assisted with the moving of our donated furniture to storage, has volunteered to move and reassemble furniture in the new building.

NAPE Testing, a ninety-minute national test for which we were randomly selected, is happening in February for our 8th graders. A letter will be going out tomorrow (December 17) to families with an opportunity for opting out of the testing.

We will also be participating in a State K-3 Reading assessment in January. This will provide a lot of data on reading skills that we do not normally assess in this way including a teacher effectiveness score, which is not normally available for K-2 teachers without EOG tests. There will be a follow-up at the end of the year.

Our testing window is shorter (10 days) and is within the last part of the school year. We have already begun to communicate to families the need to NOT take vacations during that period. There are no retakes for the testing this year, with the exception of 3rd grade reading.

We have had several issues with technology in the last few days (internet going down), which affects the ability to use the copiers and other systems within the building. The Board asked that the administration create a Business Interruption Plan for situations like this so that we understand how people can contact the school.

Treasurer's Report:

Margaret Holder provided the Board with this update in Bill Borter's absence.

Balance with BB&T of \$626,492.22 as of 11/29/2013. First Citizens has been closed and there are no balances to report.

Currently have a budget surplus of \$174,582, but this is typical at this time of year, and is due to payables that will come later in the school year.

Instructional software, human resources, repairs and office salaries all appear to be running at rates that will have them run over for the full year. Bill Borter has the to-do to

reconcile these line items to ensure that they are being billed correctly. If so, we will have to look to understand the implications for the full year budget in January's Finance Committee meeting.

Bill is working with Brandon Wallace and our Power School representatives to understand why our allocation is 11 students down from our full-year total, reducing our budget allocation by approximately \$69,000. We do know that there were some excused absences for religious reasons, or family funerals.

The Board discussed the class size sensitivity analysis that Bill shared. The net of the discussion is that he recommends that we stay at a class size of 19 for the 2014-2015 school year, as with current assumptions the budget would run at a deficit at 18 students per class.

Kevin Myers moved that the class size be set at 19 for the additional kindergarten and first grade classes for the 2014-2015 school year. Christian Nechyba seconded. Kevin Myers, Charlie Kennedy, Christian Nechyba, Steve McAdams, Lisa Springle, Margaret Holder, and Bill Borter voted to approve. Sarah McConnell and Andy Kristianson voted against. The motion was approved.

School Start Times for 2014-2015

Christian Nechyba proposed that ECS run morning carpool from 8:15-8:40am for the 2014-2015 school year, with a start time of 8:45am. School release time would remain at 3:15pm, and afternoon carpool from 3:15pm to 3:45pm. Staff would be expected at school by 8:05am. He discussed the rationale with the Board, including an assessment of morning traffic on Capital Blvd., Burlington Mills, and One World Way, and the current flow issues with our current 20-minute morning carpool. He also discussed the lack of conflict of this proposal with the athletic schedules and support for this bell schedule in pediatric sleep studies he has reviewed.

Christian moved to approve the proposal as outlined above. Charlie Kennedy seconded. The motion was approved unanimously.

Transportation Options in 2014-2015 and Parent Survey

Charlie Kennedy discussed the survey, which will now be distributed with the updated start time. As discussed last meeting, there will be questions about programs as the YMCA and private busing.

Wording will be added to include justification for the start and end times chosen as outlined above.

Officer Elections

Andy Kristianson reminded the Board that officer elections for the Board are normally held in December, but due to key absences we will hold these at the January Board meeting.

Public Comments:

There were no public comments or questions.

Closed Personnel Sessions

Kevin Myers moved that the Board go into closed session to discuss a personnel issue, in accordance with statute 143.318.11 (a) (6). Andy Kristianson seconded the motion. The motion was unanimously approved and the board moved into closed session at 8:25 pm.

Kevin Myers moved that the Board move to open session. Christian Nechyba seconded. The motion was unanimously approved. The board reconvened in public session at 8:48pm.

Adjournment:

The meeting was adjourned at 8:49 pm.