



Endeavor Board Meeting Minutes: June 9, 2014

Call to Order:

Lisa Springle called to order a meeting of the ECS Board of Directors at 7:08 pm in Endeavor's multi-purpose room.

Present:

Lisa Springle, Kevin Myers, Andy Kristianson, Sarah McConnell, Steve McAdams, Christian Nechyba and Margaret Holder. Bill Borter named Margaret Holder as his voting proxy. Charlie Kennedy named Steve McAdams as his voting proxy.

Foundation / Construction Items

David Clodgo updated the Board about progress with the Construction. Project continues to be on-budget, without the use of the taxable loan. Absent any unexpected expenditures over the next month, we believe we will remain at or under budget.

Substantial completion of the project should be done by July 1, with the CoO expected by July 11. We have applied for a stocking permit with the City of Wake Forest. This should be delivered by June 20, allowing us to begin the move as scheduled on June 23. The last pending item on the owner responsibility list is to have the plat map finalized with the final easements, which was submitted to NCDOT, City of Raleigh and City of Wake Forest on Friday, June 6. There is a 10-day posting period while this is recorded, so this leaves us on-schedule for completion by end of month.

The playground ordering and installation planning has progressed. There is a two week window for installation, which should make it possible to have the playground in place for the first day of school assuming the weather cooperates.

Andy Kristianson then led a discussion of the Foundation's vote this past weekend on a revised lease with the proposed rent amount. The monthly loan payment has been set at \$66,000, broken down as a cash payment of \$56,000 and credit for prepayment of rent (from the \$551,000 advance given the Foundation to close on the land contract) of \$10,000.

The cash payment of \$56,000 is currently higher than needed to cover the BB&T loan amount, given how low LIBOR is right now. This will allow the Foundation to send approximately \$10,000 - \$15,000 back to the school each month as payment towards the \$265,000 promissory note used for due diligence and project initiation. Once this

payment is made, the net amount paid by the school each month will be very similar to what we're currently paying given current LIBOR.

Kevin Myers moved to approve a monthly loan payment to the Foundation of \$66,000, to be comprised of a cash payment of \$56,000 and a prepayment rent credit of \$10,000. Margaret Holder seconded. Motion was approved unanimously.

Approval of Prior Minutes:

Kevin Myers moved to approve the meeting minutes as distributed for the May 12, 2014 Board of Directors Meeting. Andy Kristianson seconded. The motion was approved unanimously.

Director's Update

Kevin Myers updated the Board on the progress of the move. Scheduling has been adjusted to account for the stocking permit, but will be completed by end-of-month to allow for final repairs to the building prior to the proposed early termination of our lease with Weingarten.

Steve McAdams updated the Board about the progress made since the last public comments session on middle school math. He talked about the placement process that we will use, attached to these notes as Attachment A. Carolyn Southard talked about what EVAAS attempts to measure, and how we use this in our placement guidance as a predictor of success. The Board discussed when a student could drop a course, and how parent preference would be handled.

Sarah McConnell was chosen to be on the Governor's Panel to write curriculum and/or professional development that will be used both in Endeavor and by all teachers throughout the State. This is a significant honor.

Treasurer's Report

Kevin Myers provided the current account balances. Our collateral account continues to have \$236,000. The operating account balance is \$892,205.84. Enrichment has a balance of approximately \$12,700.

Margaret Holder gave the Board an update on the current 2013-2014 Budget, which shows a surplus of over \$408,000. This does not include the June Payroll and lead payroll, and does not include the \$69,000 approved for capital at the May Board meeting. With these included, we will project a \$100,000 surplus for 2013-2014. There remains a significant gap in the field trip line items, but this is due to how the P.A.W.S. contribution is reconciled in the different line items.

Margaret Holder talked about the current audit and our response to the NC State Treasurer's Office given the late closure of our audit. This includes an RFP for opening bids for our audit firm in August and close different terms on our new contract, and a weekly audit call with TJT and Acadia once our 2013-2014 budget audit begins July 31.

Margaret then discussed the outlook on the 2014-2015 Budget. Acadia has notified us that the current budgets for the State and Wake County does not currently include an increase in the per-pupil funding.

Margaret Holder moved that the 2014-2015 Budget distributed to the Board prior to the meeting be approved. Lisa Springle seconded. The motion was approved unanimously.

Kevin Myers then reminded the Board of the terms of the Enrichment coordinator's contract, and the potential of up to \$2,200 in bonus based on the results of the program. Kevin Myers moved that the Board approve the payment of the full amount of \$2,200 to Corrie Weidmann for her successful management of the Enrichment program and associated budget. Steve McAdams seconded. The motion carried unanimously, with Sarah McConnell abstaining.

Christian Nechyba moved to appoint Steve McAdams as Director, Christi Whiteside as Assistant Director and Maija McAdams as Licensure and Admissions Coordinator for the 2014-2015 school year. Margaret Holder seconded. The motion was approved unanimously, with Steve McAdams and Sarah McConnell abstaining.

Steve McAdams moved that the following staff be extended contracts for the 2014-2015 school year: Corrie Weidman, Ashley Brooks, Elizabeth Larkin, Tina Bauldree, Lara Rice, Shibohan Nolan, Leslie Clark, Anthony Moreno, Molly Mueller, James Douglas, Ashley Jacot, Christine Tompkins, Kirsten Ehlert, Lindsey Fricke, Joshua Burt, Alison Hester, Dina Rafferty, Elizabeth Ammons, Barbie Dalton, Sarah McConnell, Andrea Comstock, Lisa Bolton, Alicia Rogerson, Jennifer Tatum, Leah Boas, Stacey Clemmons, Melissa Dougherty, Shay Seibel, Robin Thoman, Sarah Clemmons, Susan Nielsson, Amy Wilson, Mark Root, Robert Ezzell, Carolyn Southard, Cynthia Landwehr, Erin Johnson, Elizabeth Gentile, Mary Greene, Tara Whitbread, Erin Fulk, Jess Young, Brandon Wallace, Leeann Bove. Christian Nechyba seconded. The motion was approved unanimously, with Sarah McConnell abstaining.

Steve McAdams moved that a contract be extended to Lisa Kristianson for First Grade Teacher's Assistant. Christian Nechyba seconded. The motion was approved unanimously, with Andy Kristianson and Sarah McConnell abstaining.

Steve McAdams moved that the Board renew the Reading Consultant contract with Robin Vincent for the 2014-2015 school year. Christian Nechyba seconded. The motion was approved unanimously, with Sarah McConnell abstaining.

Sarah McConnell updated the Board on the busing situation for 2014-2015. This has garnered enough support that it has been arranged. The bus company has asked that the bus be left on-site when not in-use. If the school wanted to use the bus for fieldtrips, the company would charge us \$50/hour for the bus and the driver. The Board discussed the liability involved with leaving the bus on-site, and the potential impact to our already limited parking should this be left on-site. Sarah McConnell will follow-up with Tamara

Santana, the parent coordinating the busing, with the concerns of the Board, including a recommendation that the busing company investigate using one of the local outdoor storage companies with secured and locked access for approximately \$60/month.

Margaret Holder and Tina Bauldree then updated the Board about the payments of the staff bonuses approved at the May 12 Board Meeting, and the fact that the approved amount for bonuses was \$2500 short once the totals were reviewed prior to check preparation. Steve McAdams asked that his bonus be withheld until this could be reviewed and an adjustment could be voted upon in order for all other bonuses to progress as scheduled. Margaret Holder moved that an additional \$2,500 be approved for the bonus program. Lisa Springle seconded. Steve McAdams and Sarah McConnell abstained.

Public Comments:

There were no public comments.

The Board did revisit a topic from a prior public session around dress code. The leadership team has proposed an updated policy that addresses the concerns of the Board and gives leeway to the staff and that stresses all students dressing appropriately for both their age and their ability to participate in the learning activities in the curriculum (for example, being able to fully participate in drama on fine arts day).

Closed Personnel Sessions

Kevin Myers moved that the Board go into closed session to discuss a personnel issue, in accordance with statute 143.318.11 (a) (6). Andy Kristianson seconded the motion. The motion was unanimously approved and the board moved into closed session at 8:40 pm.

Kevin Myers moved that the Board move to open session. Margaret Holder seconded. The motion was unanimously approved. The board reconvened in public session at 9:11 pm.

After returning to open session, the Board discussed the fact that Tina Bauldree is our de facto move coordinator and will be working most of trackout on the move and setup of the new building. The Board discussed that her current contract does not recognize this. Kevin Myers moved that the Board approve payment of \$3,300 to Tina Bauldree to cover hours worked over track-out in her final 2013-2014 pay. Christian Nechyba seconded. The motion was approved unanimously.

Adjournment:

The meeting was adjourned at 10:59 pm.

Attachment A – Endeavor Charter School Math Placement Process

The School's goal is to feel confident we have recommended what is the best course for our students' success now and in what we believe to be the foreseeable future. Our overriding belief is that we must use teacher observations, our math curriculum coordinator's expertise, and all available objective data to make an informed recommendation to our students' parents to help them understand and agree upon the appropriate course for their child. Therefore, the school employs the following process:

1. The current math teacher weights all observable and quantifiable student data including class performance (work habits, independence, confidence about the subject, and the amount of outside support used).
2. The current math teacher looks at the available objective data: grades, and EVAAS scores based on the latest EOG results.

(EVAAS is used in Wake County and throughout the state because of its record of reliably predicting how successful a student will be in various levels of math.)

3. If all the data in number one and in number two coincide, a letter is sent to the parents with a course recommendation for them to sign, stating their agreement or disagreement.

Parents are welcomed to come in and discuss the recommendation with the curriculum coordinator at this time.

4. If the data does not match up, the classroom teacher meets with the curriculum coordinator for advice on how to proceed.
5. When the teacher and the curriculum coordinator agree, a letter is sent to the parents with a course recommendation for them to sign, stating their agreement or disagreement.

If the parent does not agree with the recommended level, he or she is invited in for a conference with the curriculum coordinator where the reasoning for the recommended course is discussed.

6. If new EOG scores are delayed, as soon as they arrive and have been studied, the curriculum coordinator updates parents about any significant change that might affect the student's placement. This notification applies only to raising a math level, not to lowering one.

Update

Seven rising sixth graders originally recommended for 6 Core were offered the opportunity to move to 6 Plus based on their newly arrived EOG scores. Of these seven, six are moving, and one has decided to stay in 6 Core.