



Endeavor Board Meeting Minutes: March 10, 2014

Call to Order:

Andy Kristianson called to order a meeting of the ECS Board of Directors at 7:05 pm in Endeavor's multi-purpose room.

Present:

Kevin Myers, Bill Borter, Andy Kristianson, Sarah McConnell, Charlie Kennedy, Steve McAdams, and Margaret Holder. Steve McAdams voted as proxy for Christian Nechyba. Margaret Holder voted as proxy for Lisa Springle.

Foundation / Construction Items

David Clodgo provided a brief update on progress on construction. Site visit with staff and Board members was last weekend. Since then, sheet rock has started to go up in the building. Additionally, the signage plan for the "monument signage" at the entrance to the school has been approved by the Foundation Board and will be sent to the City of Wake Forest this week.

We are ahead of schedule at this point and weather should not be a hindrance to the rest of the process. We are 100% dried in with the roof, and the first layer of pavement is down in the parking lots and driveways. The only item not enclosed at this time is the glass entryway. The footings have been poured for the awning at the front of the building, and the pavers have been picked up and are being engraved. Installation should happen in April.

Budget update – we are currently under budget by \$292,000. This means that we are still on-schedule to not use the \$236,000 taxable loan. Hooks and shelves and some acoustical treatments not currently in budget could be covered by the difference (and potentially the additional loan). These numbers include interest paid to date of \$78,716 as well as the balance of the budgeted \$200,000 for interest expense. John Collar and Bill Borter will resolve how much of the remainder is likely to be spent as actuals so that incidentals like moving expenses and new classroom essentials damaged in the move can be covered.

JD Beam will be providing updated estimates for both whiteboards and whiteboard installation and for patching in the current building. David and Amy will work with JD to also schedule items in the handoff for on-going maintenance and longer-term reserve savings for replacement costs.

David also updated the Board on the situation with fundraising for the playground. Based on the covenants for the loan, we cannot raise funds for a targeted expense. As a result, PAWS is proposing that they handle the fundraising for the playground. They would hold the funds raised in reserve via general ledger entry rather than need to worry about separate accounts for this effort. The Foundation and PAWS will work with administration, staff and the Board of Directors for both goal-setting and any purchases prior to installation.

Amy will also work with JD Beam on understanding how the addition of a paved pad for basketball goals and impervious materials for ensuring we are accessible would affect our current site design, and what the process will be for updating this without affecting the process for granting certificate of occupancy.

Approval of Prior Minutes:

Kevin Myers moved to approve the meeting minutes as distributed for the February 10, 2014 Board of Directors Meeting. Andy Kristianson seconded. The motion was approved unanimously.

Director's Update

Steve McAdams provided the Board with the Director's Update. There has been an adjustment from DPI for the 10 students originally shown as not-present at the beginning of the school year. This will result in an estimated \$44,552 increase in operating funds.

DPI will refund \$4265 for Virtual School withholding that was unused.

Lottery is completed for the 2,144 applicants. Notifications have begun. A school tour has been scheduled with a rep from each grade for new parents.

Fifth grade field test was cancelled (State did not have test ready).

Kevin Myers updated the Board on the meeting with Weingarten on the preliminary discussion for our move-out inspection. Updates and strike-outs were agreed during the meeting with Ken Wygle and Julie Thompson during the meeting on March 7, and Ken committed to send an addendum that included these as well as a potential updated move-out date. Kevin will email his meeting notes this week to ensure that these addendums cover all items discussed.

Transportation Update:

Charlie Kennedy updated the Board on the current state of negotiations with vendors. Lisa Springle and Charlie met with Charter School Bus Company today (March 10) and now understand the cost structures, which are fixed at \$4900 no matter how many riders are enrolled. If we are able to attract 50 students to the bus arrangement, it would work out to \$980 / child.

We currently have 44 students interested, so we are close to the break-even point based on our estimate of \$1000 / student communicated to the community. Charlie answered

questions about the selection of drop-off sites and safety issues. We would have a designated bus driver, and they require contact information for parents in case of late arrival. They offer identification confirmation and other features that increase security for drop-off and pickup.

Next steps would be to have positive confirmation and enrollment via the website for interested families. Payment would need to be received prior to the start of school. Charlie will work with Sarah McConnell on wording a letter to those families already expressing an interest.

Treasurer's Report:

Bill Borter provided the Board with a Finance update. Current balance as of 2/28/2014 is \$236,000.00 in the collateral account, and \$1,106,204.16 in the operating account.

Our surplus is showing higher due to future known outlays. The surplus does not account for the allotment, however, so the net is that we will likely end the year with a surplus similar to prior years of around \$200,000 depending on capital outlays.

Field trip collections seem to be much lower than current outlays. Steve McAdams will follow-up with staff on the state of this budget.

There are on-going issues with the audit and balance sheet. We will be talking to our accounting firm about the engagement team used for future audits. We will also be looking at proposals for how we handle oversight internally for our accounting and finance.

Public Comments:

Indy Harris contributed comments in-line in the discussion for the playground during the Foundation Update. During public comments, she asked about how future fundraising will be handled, and a desire to simplify the process. Andy Kristianson talked about Board discussions about making this as streamlined as possible, and also ensure that we structure this in a way that makes it as clear as possible how we raise funds and why we raise funds to simplify this for parents.

Closed Personnel Sessions

Kevin Myers moved that the Board go into closed session to discuss a personnel issue, in accordance with statute 143.318.11 (a) (6). Andy Kristianson seconded the motion. The motion was unanimously approved and the board moved into closed session at 8:48 pm.

Kevin Myers moved that the Board move to open session. Margaret Holder seconded. The motion was unanimously approved. The board reconvened in public session at 9:21pm.

Adjournment:

The meeting was adjourned at 9:22 pm.