



## **Endeavor Board Meeting Minutes: October 21, 2013**

### **Call to Order:**

Lisa Springle called to order a meeting of the ECS Board of Directors at 7:04 pm in Endeavor's multi-purpose room.

### **Present:**

Steve McAdams, Bill Borter, Kevin Myers, Lisa Springle, Margaret Holder, Charlie Kennedy, Christian Nechyba and Sarah McConnell. Andy Kristianson arrived at 9:07.

### **Enrichment Update**

Corrie Wiedmann took the Board through an update on the current state of affairs with the Enrichment program.

This past quarter we had 115 kids take after school; this quarter we have 133 enrolled. Science Olympiad will have two teams, as we had 30 sign-ups. The tournament will be at Raleigh Charter on March 8. The Chess Team will participate in a tournament on November 17; we have 14 kids on the team.

There are three after-school mentoring groups for after-school study. Band and chorus are working well after some initial start-up issues with carpool. Concert will be December 17 at North Raleigh Church of the Nazarene.

We will have a Parent's Workshop on coping with anxiety on December 2.

Expanding the Day: 1. Expanding the day: We are going to ask parents in a survey if they would like the enrichment program extended for an extra hour. So when you sign up for a class you can pay an extra fee and then pick your child up at 5:45 instead of 4:45. This extra hour would be used for homework/reading and be like a study hall similar to morning care. Teachers would staff it and be paid.

Online Payment: We have not yet found an option that is not cost prohibitive, and the lack of an enrichment account limits the possibility of utilizing a system like PayPal. Corrie will work with Bill to investigate the possibility of opening an account dedicated to Enrichment.

Budget: We ended 2012-2013 with a surplus of \$4305.41. We ended first quarter with a surplus of \$3537.51. Corrie will be working with Tom Williams at Acadia to set the full-year budget. The Board discussed the goals of the Enrichment program and how

budgeting should work. The consensus was that we should try to ensure that we were at least breaking even on these programs, and not looking to drive a large surplus.

### **Foundation / Construction Items**

David Clodgo provided the Board with an update on construction. We are currently on-schedule. The light rain last week did put them on hold, but they were ahead of schedule and this did not impact. They are 98% complete with digging utilities. The crane will be on-site next week in preparation for setting walls in November.

There will be a redesign and resubmittal of the plans to Wake Forest, as we need to include sidewalks behind each wing. Additional grade work will need to be done to accommodate this, and David is negotiating with the site engineer on the scope of this work and how it will be done to accommodate potential future site development.

There is a tremendous amount of material built up on-site at this point in a large berm at the back of the property. David is working with the site engineer on how to utilize parts of this on-site, and also has reached out to Wake Forest should we have a surplus at the end of construction. They often have incoming and outgoing materials, and should be able to work with us.

The phone pedestal will be moved. We had to pay \$26,000 upfront for it to be moved. Andy Kristianson will be meeting with Jeff Bandini to investigate reclamation of a portion of this cost.

Field quotes have started to come back. Work would start in the spring, so we have time to do the overseeding in the fall and make a decision on bids and magnitude before we make a decision. The Finance Committee will begin to build out a skeleton for the 2014-2015 Budget in order to understand what we can afford in terms of on-going facilities maintenance.

Lighting of the campus shows 14 poles around the campus. We can either buy outright (at \$500/pole) or lease them through our monthly electric service. Bill Borter will run a time value of money analysis in preparation for the November Board meeting where we can hold a vote on this issue.

Corrie Wiedmann from the Fundraising Committee has had a fundraising banner created to track a new fundraising campaign for this school year. This will be displayed outside during carpool. There will also be sessions set up for new families at Endeavor in order to better reach them with regards to this new campaign.

The Board also talked about how to re-engage the Endeavor community once again in a fundraising effort, as we know that participation levels are still well below 50%. Kevin Myers and Charlie Kennedy will work with the Fundraising Committee on reinvigorating the giving within the community.

### **Approval of Prior Minutes:**

Kevin Myers moved to approve the meeting minutes as distributed for the September 16, 2013 Board of Directors Meeting. Lisa Springle seconded. The motion was approved unanimously.

### **Director's Update**

We are still searching for a Curriculum Coordinator for Math and Science. We had another interview today, which was very promising.

Last years' scores from EVAS are coming in and are being analyzed. The administration will be sending out preparation materials to families to familiarize them with the changes to the test and the fact that there are no standards for comparison to past tests.

### **Treasurer's Report:**

Bill took the Board through his proposal for credit cards to be used by the school. There would be three cards with different spending limits. The threshold for approvals of spending would utilize the policies currently in place for POs / Checks. Bill Borter moved to open up a credit card account with BB&T with limits of \$10,000 for the director, and \$1000 for both the office manager and the Social Studies Curriculum Coordinator. Spending will be controlled using the approvals processes currently in place. Margaret Holder seconded the motion. Motion was unanimously approved.

Between BB&T and First Citizens, we have approximately \$748,000. First Citizens account will be closed over the next month or so, but will ensure that it is not closed prior to all outstanding payments clearing.

### **Admission Policy Discussion**

The Board discussed the guidance given by DPI on admissions and lottery. Different options for lottery order behind staff and siblings were discussed. In addition, the likelihood of this policy being invoked was discussed as well. Andy Kristianson will incorporate the ideas expressed into a policy to be voted on in November.

Additionally, the Board discussed reaching out to the new community near the school to encourage lottery applications, as we will have possible seats in every grade level.

### **Public Comments:**

There were no public comments or questions.

### **Closed Personnel Sessions**

Kevin Myers moved that the Board go into closed session to discuss a personnel issue, in accordance with statute 143.318.11 (a) (6). Lisa Springle seconded the motion. The motion was unanimously approved and the board moved into closed session at 9:43 pm.

Kevin Myers moved that the Board move to open session. Andy Kristianson seconded. The motion was unanimously approved. The board reconvened in public session at 9:52 pm.

**Adjournment:**

The meeting was adjourned at 9:53 pm.